



Associated Students of the University of Washington

Personnel Committee | **Agenda** | Session 125

February 18th, 2026 | Husky Union Building 307 | 4:30 – 5:30PM

[Virtual Meeting Link](#)

AGENDA

Call to order:

Owen calls meeting to order at 4:32 pm.

Land Acknowledgement:

The ASUW acknowledges the stewards of Coast Salish lands, the lands on which we currently sit, and the UW occupies. We acknowledge the original and current caretakers; Duwamish, Suquamish, Tulalip, and Muckleshoot nations and peoples.

Roll Call | 12 total *11 voting 6 quorum # present (P). # excused (E). # absent (A)

P *Owen Rivera– Personnel Director

E *Nandana Jaideep- President, or proxy

T *Sonal Virk– Vice President

E *Khushi Loomba– Finance and Budget Director

P *Reaa Dureja– ASUW Member

P *Skylar K Fridriksson - Student Senate Liaison

P *Isabel Gan– Committee Member 1

A *Hanna Turnes– Committee Member 2
P *Angelina Nguyen– Committee Member 3
P *Lynn Nguyen–Committee Member 4
***VACANT*–Committee Member 5**
P Shriya Sundar– Personnel Coordinator
P Alan Galvez– SAO Advisor

Approval of Agenda:

Reaa motions to approve the agenda

Lynn seconds

Taken to vote. Unanimous.

Agenda passes unanimously at 4:33 pm.

Approval of Minutes:

[2-11-26 Personnel Committee MINUTES.docx](#)

Reaa motions to approve the minutes

Isabel seconds

Taken to vote. Unanimous.

Minutes pass unanimously at 4:34 pm.

PUBLIC FORUM

CONSENT AGENDA

NEW BUSINESS

OLD BUSINESS

DISCUSSION ITEMS

1. Hiring Update

Personnel completed the first hiring of the new year for the BOD coordinator in the morning. **Owen** encourages all of the committee to watch the interview video. The operations coordinator hiring is scheduled for this Friday, and the office coordinator hiring will be scheduled for next week.

Owen updates the committee that the budget is going to be passed, and we will have to add more items to our agenda in the future because of the budget changes. He says that more applications will be opened next week and he hopes to get the revised hiring schedule by next meeting.

2. Reopening Personnel Committee Applications

Owen says that personnel committee applications have to be re-opened since one of the members is no longer able to fulfill the responsibilities of the committee. He asks if he opens the application, can he accept the members for Winter and Spring from the same applicant pool.

Reaa says that it has to be re-opened for spring, so it may make sense to recruit all new personnel committee members at the same time.

3. Transition Document changes

In ASUW there is a general template for transition documents that employees provide their successors at the end of their term, but it's a big problem point for ASUW as many employees don't do it due to a lack of accountability incentive, and inefficiencies with the current formatting of the documents. **Owen** asks for committee member input when this is brought up in the committee over the next few weeks.

Alan mentions that there is also an internal quarterly report that can be drawn from to help new employees understand their roles and assist in transitioning. SAO advisors also have access to those documents to help address any gaps.

Reaa says that it is helpful to have that document, but the document should also be a length that is digestible, and it also may be easier and better to communicate and have conversations with the successor to help explain the role.

Owen says that it's a good point, which is why some summer hours were allocated to employees to accommodate this transition. He says its important to streamline the document because overly long documents may actually make it more difficult.

Reaa adds that we should request all offices have a place or document with all links and resources they have access to. She says that often employees don't know what all they have access to, and having clear communication about what ASUW covers and already provides them is very helpful.

Owen says things will pick up soon as hirings continue to progress , he also encourages members to communicate in the case that they are doing more work than they should be.

REPORTS

ADJOURNMENT

Reaa motions to adjourn.

Lynn seconds.

Non objectionable.

Meeting adjourned at 4:46 pm.