



Associated Students of the University of Washington

Personnel Committee | **Minutes** | Session 125

January 21st, 2026 | Husky Union Building 307 | 4:30 – 5:30PM

[Virtual Meeting Link](#)

AGENDA

Call to order:

Owen calls this meeting to order at 4:35 pm.

Land Acknowledgement:

The ASUW acknowledges the stewards of Coast Salish lands, the lands on which we currently sit, and the UW occupies. We acknowledge the original and current caretakers; Duwamish, Suquamish, Tulalip, and Muckleshoot nations and peoples.

Roll Call | 14 total *11 voting 7 quorum # present (P). # excused (E). # absent (A)

***Owen Rivera– Personnel Director (P)**

***Nandana Jaideep- President, or proxy (P)**

***Sonal Virk– Vice President (E)**

***Khushi Loomba– Finance and Budget Director (E)**

***Reaa Dureja– ASUW Member (P)**

***Skylar K Fridriksson - Student Senate Liaison (P)**

***Isabel Gan– Committee Member 1 (P)**

***Hanna Turnes– Committee Member 2 (P)**

***Angelina Nguyen– Committee Member 3 (P)**

***Lynn Nguyen–Committee Member 4 (E)**

***Sejal Dogiparthi–Committee Member 5 (A)**

Ben Juarez– Committee Member 6 (non-voting) (A)

Shriya Sundar– Personnel Coordinator (P)

Alan Galvez– SAO Advisor (P)

Approval of Agenda:

Skylar motions to approve the agenda.

Hanna seconds.

Reaa objects. She motions to amend roll call from 13 to 14.

Skylar seconds.

Unanimous vote. Motion passes at 4:38 pm.

Reaa motions to approve the agenda

Isabel seconds

Motion passes unanimously. Agenda is approved at 4:38 pm.

Approval of Minutes:

No minutes to approve.

PUBLIC FORUM

Reaa announces an EAC event.

CONSENT AGENDA

NEW BUSINESS

No New Business.

OLD BUSINESS

DISCUSSION ITEMS

1. Training

Owen starts an activity about going through the hiring process via hiring guide, including sending hiring committee invites. All members of the committee start the activity and send mock invites to **Owen** and **Shriya** for practice.

Owen guides the committee through the hiring guide and follow designated templates. All members of the committee send their practice emails for hiring committee and interview invites, in which all members indicated understanding of the procedure.

Owen demonstrates the process, showing the proper practice and dos and donts. He explains that hirings have now opened and begins assigning committee members to specific hirings.

2. Hiring Committees

Owen explains that new committee members who have never participated in a hiring will shadow him or **Shriya**, to gain a better idea of the process.

Reaa asks about the Operations Coordinator hiring timeline and her role in joining a hiring committee given that she will not be shadowing.

Owen explains that the coordinator positions have closed and the arts and entertainment positions will be closing next week. Sends a when2meet to see quarter availability for coordinating interview times. He also explains about SAO advisor availability spreadsheet.

Alan mentions that SAO manages a heavy workload, and it is best to schedule early and avoid putting in SAO requests late. He also says to let him or **Owen** know if anyone has reached out to an advisor that has not responded.

3. Scheduling

Owen explains how When2Meet can be helpful in cases that a committee member cannot show up, and serves as a good reference for availability. Also talks about how some weeks can be more work intensive than others.

Shriya mentions that if anyone on the committee is interested in applying to a position to just let **Owen** or her know to be excluded from those particular hirings.

Owen asks if there are any questions.

Hanna asks what to do if someone you know personally is in a hiring. **Owen** explains that this can be a conflict of interest and it may be best to be removed from such a situation.

REPORTS

No reports.

ADJOURNMENT

Reaa motions to adjourn.

Skylar seconds.

Unanimous vote. Meeting is adjourned at 5:19 pm.