



ASSOCIATED STUDENTS OF THE
UNIVERSITY OF WASHINGTON

BOARD OF DIRECTORS

Session 125

Date: September 10, 2025

Submitted by Sonal Virk, ASUW Vice President

BOARD BILL 3.07: An Act to Approve the 2025-2026 Standard Operating Procedures for the ASUW Bike Shop

WHEREAS: The ASUW Bike Shop serves as a vital campus resource that provides affordable, high-quality bicycle repair and maintenance services, directly supporting student mobility, sustainability, and accessibility on campus; and,

WHEREAS: Clear, updated Standard Operating Procedures (SOPs) are essential for ensuring consistent customer service, employee accountability, and workplace safety in alignment with University of Washington, state, and federal policies; and,

WHEREAS: The proposed Bike Shop SOPs establish comprehensive guidelines for employee conduct, scheduling, safety training, shop operations, and financial compliance, ensuring that the entity operates with professionalism and transparency; and,

WHEREAS: Adoption of these SOPs by the ASUW Board of Directors will provide the necessary authority and oversight to uphold operational standards, protect ASUW's liability, and allow the Bike Shop to continue serving students and the broader UW community effectively.

THEREFORE, BE IT ENACTED BY THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF WASHINGTON BOARD OF DIRECTORS

THAT: The ASUW Board of Directors approve the Standard Operating Procedures of the ASUW Bike Shop, to take effect immediately upon the passage of this bill; and,

THAT: A copy of this bill be forwarded to Brendan Chang, SAO Advisor, Marshall Traverse, SAO Advisor, Nandana Jaideep, ASUW President, Khushi Loomba, Finance and Budget Director, and Nicholas Mundy, Bike Shop Operations Manager.

[Bike Shop SOPS_2025](#)

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