



ASSOCIATED STUDENTS OF THE
UNIVERSITY OF WASHINGTON

BOARD OF DIRECTORS

Session 125

Date *March 5th, 2026*

Submitted by Owen Rivera, Personnel Director

BOARD BILL 2.16: An Act to Hire Urvi Maheshwari as the Personnel Coordinator for the 2026-2027 Academic Year

WHEREAS: Urvi Maheshwari brings direct human resources experience from her role as an HR Intern at Grasim Industries Limited, where she maintained and digitized employee records, assisted with recruitment by reviewing and shortlisting resumes, and coordinated onboarding processes for new employees and interns—demonstrating the record-keeping, hiring workflow familiarity, and administrative coordination necessary to support the ASUW Personnel Director and hiring committees; and,

WHEREAS: Through her current position as an Office Event Assistant with Academic Technologies at the University of Washington, Urvi manages scheduling and room reservations using Mazévo software, communicates with clients to coordinate events, and maintains organized records while resolving logistical challenges—showcasing the organizational skills, customer service experience, and attention to procedural guidelines required to manage ASUW office operations and maintain accurate personnel documentation; and,

WHEREAS: As a Recruitment Advisor for Delta Kappa Delta Sorority, Urvi led recruitment programming, facilitated leadership workshops for new members, and implemented a centralized recruitment guide that improved communication and streamlined recruitment operations while increasing applications by 20 percent—demonstrating leadership, recruitment coordination, and process organization directly aligned with supporting ASUW hiring committees and personnel processes; and,

WHEREAS: Urvi's academic background in Psychology with a Business minor, combined with her training in Human Resources Analytics and proficiency in tools such as Microsoft Office, Google Workspace, Workday, SharePoint, and Canva, equips her with the analytical, interpersonal, and technical skills necessary to assist with personnel reporting, maintain organized files and records, support committee operations, and serve as an effective liaison between ASUW employees and the Personnel Committee.

**THEREFORE, BE IT ENACTED BY THE ASSOCIATED STUDENTS OF THE
UNIVERSITY OF WASHINGTON BOARD OF DIRECTORS**

THAT: Urvi Maheshwari be Hired as the Personnel Coordinator for the 2026-2027 Academic Year; and,

THAT: A copy of this bill be forwarded to Urvi Maheshwari, Personnel Coordinator, and Alan Galvez, SAO Advisor.

End