



## Associated Students of the University of Washington

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Board of Directors | [Agenda](#) | Session 125

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September 25, 2025 | Husky Union Building 303 | 5:30 PM

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*The ASUW acknowledges the stewards of Coast Salish lands, the lands on which we currently sit, and the UW occupies. We acknowledge the original and current caretakers; Duwamish, Suquamish, Tulalip, and Muckleshoot nations and peoples.*

[Zoom Link](#) | [ASUW Board of Directors Agendas and Minutes](#) | [Captions](#)

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### Call to Order

**Nandana** calls this meeting to order at 5:36 pm.

### Land Acknowledgement

Roll Call | 16 total. \*10 voting. 6 quorum | # present (P). # excused (E). # absent (A).

P | \*President – **Nandana Jaideep**

P | \*Vice President – **Sonal Virk**

P | Director of Personnel – **Owen Rivera**

P | Director of Finance and Budget – **Khushi Loomba**

P | Director of Communications – **Peyton Sax**

P | \*Director of Internal Policy – **Ashwin Anand**

P | \*Director of Diversity Efforts – **Valeria Perez-Levy**

P | \*Director of University Affairs – **Kate Lawson**

P | \*Director of Programming – **Grace Clarke**

P | \*Director of Community Relations – **Jessica Phan**

P | \*Director of Campus Partnerships – **Audriana Scott**

A | \*GPSS Vice President of Internal Affairs – **Juan Mora**

P | \*Student Senate Speaker – **Erick Jacobsen**

P | Board of Directors Coordinator – **Caroline Huguely**

AE | Associate Director of Student Activities – **Marshall Traverse**

P | Husky Union Building Director – **Carrie Moore**

### Public Forum

**Kathleen** introduces herself and explains she is here today to explain the Open Public Meetings Act to the board. She explains that RCW 42.30.030, or the Open Public Meetings Act, was created to ensure that all meetings of governing bodies are open to the public. She says that this RCW applies to ASUW. She explains that ASUW, despite not directly making UW policy decisions, is still considered a governing body because the association can make direct suggestions to the UW Board of Regents. She explains that whenever quorum gathers to discuss the governing body's business, it becomes a meeting, making it subject to OPMA. She says there are many things, including retreats/study sessions/emails/Teams, that can be classified as a meeting if official business is being conducted or discussed. She adds that there must always be a physical location for every public meeting. She says that a Zoom link for a meeting is highly encouraged but optional. She explains that anyone can challenge ASUW if they find out about a meeting that violates OPMA. She adds that penalties can go up to \$1000. She explains how meetings can be held correctly to ensure compliance with OPMA. She says the OPR office contacts different governing bodies at the start of each fall and asks them to submit a list of all meetings in the next calendar year. She says once ASUW receives this email, they will send a list of their regular meetings to the OPR office. She says cancelled meetings must have additional notice, or else they cannot be successfully cancelled. She adds that all regular meeting agendas must be uploaded to the website at least 24 hours before that meeting takes place. She explains that special meetings require ASUW to contact OPR at least 3 business days before that meeting is meant to occur. She adds that special meetings require a notice to the OPR office of when, where, and what business is to be conducted during the meeting. She says that special meetings can't have items added to the agenda during the meeting or after OPR has approved the agenda. She explains that, during meetings, all members of the public must be allowed to attend, there must be a section for public comment, and minutes must be taken. She explains that ASUW does have the right to set reasonable rules of conduct, remove disruptive people, and host hybrid meetings. She says ASUW can't require people to register/sign an attendance sheet, prohibit video/recordings, or vote on anything in private. She explains proper ways to conduct public comment, including taking comments in writing or verbally. She explains that there are portions of meetings that

can be conducted in private, which would be classified as an executive session. She adds, however, that there are rules for why the board would host an executive session. She says an executive session can be held to discuss performance reviews, evaluate complaints, or discuss litigation. She closes by reminding the Board how meetings can fall out of compliance with OPMA, including public meetings being held behind closed doors, not properly notifying the public of the meetings happening, and cancelling without proper notice. She emphasizes that any official business can't be discussed at social gatherings, as it would violate OPMA's rules. She asks for any questions.

**Erick** asks what ASUW should do if they, for whatever reason, can't post the agenda to the website.

**Kathleen** explains that it is okay if there are technical problems, like a website being down, but ASUW still must find a way to promote the agenda to the public. She says she will get back to **Erick** on what ASUW should do in a situation like that.

**Khushi** clarifies if there must be a Zoom option, or if it is just encouraged.

**Kathleen** says it is not required, but they do encourage it for accessibility reasons. She clarifies that you can't only have a Zoom option; there must always be a physical location.

**Erick** clarifies if final action can happen in special meetings or not.

**Kathleen** explains that final action can happen in special meetings, but not behind closed doors. She says the only differences between a special meeting and a regular meeting are the amount of time given to notify OPMA and the inability to change the agenda after the special meeting has been approved.

**Erick** asks if adding items to special meeting agendas includes discussion items.

**Kathleen** says, yes, the restriction includes discussion items. She explains that special meeting agendas don't need to be extremely detailed, but it is important that there is at least some level of detail and not just a list of new business, old business, discussion, etc.

**Khushi** asks if a previous director in a role set a time for a meeting that a current director can't attend, and if the current director changes the meeting for that time, if the meeting then becomes a regular meeting for an 8-week period or if it will remain a special meeting.

**Kathleen** says, yes, that will happen sometimes. She says OPMA can tell them whether or not it will be classified as a special or regular meeting if there is confusion.

**Erick** asks if digital agendas must be in a place where they can be viewed by everyone, not just UW students.

**Kathleen** clarifies, yes, it must be accessible to everyone in the public, not just UW students.

**Erick** asks where any member of the public can see what OPR posts.

**Kathleen** says all special meeting agendas are required to be posted on the OPR website. She adds that OPR will remove past special meeting agendas so that the website stays up to date.

**Erick** asks if they post regular meeting notices.

**Kathleen** says OPR doesn't post them, but they have a link that will lead to a list of upcoming regular meetings on the Washington State Code Reviser website.

**Nandana** thanks **Kathleen**.

### Approval of the Agenda

**Khushi** motions to approve the agenda.

**Erick** seconds.

*Agenda approved with unanimous consent. 5:45 pm.*

### Approval of the Minutes

None.

### Consent Agenda

None.

### New Business

**Erick** motions to suspend the rules and move Board Bill 3.09 to New Business.

**Peyton** seconds.

*Motion passes. 5:46 pm.*

- [BOARD BILL 3.09 A Bill to Allocate Funding for All-Employee Quarterly Meetings for the 2025-2026 Academic Year](#)

**Owen** reads Board Bill 3.09 aloud in its entirety.

**Khushi** says this is a great initiative. She asks **Carrie** if they are allowed to allocate money towards food catering for training meetings.

**Carrie** says they cannot use funds to cater for meetings. She explains funding for catering can only be used for training, like the all-day ASUW orientation.

**Nandana** asks if they can cater if the meetings are all-staff training meetings that will feature different campus groups that will speak and educate ASUW employees.

**Carrie** says that seems reasonable.

**Khushi** says if they have agendas for the all-staff meetings that are training-focused, this should be a great initiative.

**Khushi** motions to approve.

**Khushi** rescinds her motion.

**Audriana** asks what time the next all-staff meeting is.

**Sonal** says October 2, 5:30 pm – 6:30 pm. She adds that she is trying to book HUB 250 for the meeting.

**Erick** says all-staff meetings should always have a training or educational element.

**Owen** agrees.

**Sonal** adds that last year, there were many questions about what ASUW did per quarter, and these all-staff meetings will successfully train employees and prepare them to transition quarter-to-quarter.

**Owen** agrees with **Sonal** and explains that these meetings can help employees focus on a bigger ASUW goal per quarter.

**Ashwin** motions to approve.

**Khushi** seconds.

*Board Bill 3.09 passes unanimously. 6:19 pm.*

- [BOARD BILL 3.10 - An Act to Donate \\$10000 to the UW Food Pantry](#)

**Nandana** reads Board Bill 3.10 aloud in its entirety.

**Nandana** explains that food insecurity is something she would also like to tackle at the state level, but for now, she would like ASUW to contribute its own money to this issue by donating to the UW Food Pantry.

**Khushi** thanks **Nandana** for taking this initiative to board again. She adds that this is a great way to use SAF dollars.

**Kate** asks if this is the same amount that was donated last year.

**Nandana** says last year ASUW donated \$8,000.

**Erick** asks why **Nandana** settled on \$10,000.

**Nandana** explains that last year, when ASUW donated \$8,000 to the UW Food Pantry, the money was used up by them quickly. She says that the \$2,000 more seemed fair to her, given how fast the UW Food Pantry used up the money last year.

**Ashwin** says he's seen the amount of demand for the food pantry first-hand.

**Erick** asks if the UW Food Pantry used up the \$8,000 pretty fast and expressed a need for more than the amount donated last year, if they could increase this donation amount.

**Nandana** says her only hesitation is that she wants to be careful about the money they spend since they have many upcoming financial initiatives.

**Khushi** says she thinks going up to \$15,000 is reasonable.

**Nandana** says this is not the last time they can donate.

**Kate** adds that they can make another donation during Winter Quarter.

**Peyton** explains that they don't want to overcommit to what ASUW may be able to donate in the future. She says they don't want the UW Food Pantry to rely on this donation, and then not be able to continue it down the line.

**Khushi** says the UW Food Pantry shouldn't be using this donation as part of its yearly budget. She agrees that making another donation later this year is a good idea.

**Erick** says he is comfortable with leaving the \$10,000 for now and donating at a later date.

**Kate** asks if there is a way to track the way the UW Food Pantry is using this money.

**Nandana** says there is no direct liaison to the UW Food Pantry, but she and **Grace** can check in on them periodically.

**Ashwin** motions to approve.

**Owen** seconds.

*Board Bill 3.10 passes unanimously. 6:27 pm.*

**Jessica** points out an inconsistency with how Board Bill 3.09 is numbered.

**Owen** says he will fix it.

**Nandana** explains that at the first meeting of Fall Quarter, the ASUW Board of Directors must elect a chair pro-tempore. She reads from the ASUW Constitution:

*“If both the office of ASUW President and the office of ASUW Vice President are vacant simultaneously, the Board of Directors chair pro-tempore shall fulfill the duties of both offices until one or both offices are no longer vacant, and during such period any references in this Constitution to the ASUW President refer to the chair pro-tempore.”*

*“By the end of the first regular meeting of Autumn Quarter, the Board of Directors shall elect a representative at-large member of the Board of Directors to serve as chair pro-tempore.”*

**Nandana** explains that this person will chair a BOD meeting in the President’s and VP’s absence. She says this will typically be if someone needs to step out of the room for any reason. She explains that in the case of a longer-term absence, **Sonal** will become acting President, while the chair pro-tempore will become the acting VP. She explains that if both she and **Sonal** have long-term absences, the pro-chair tempore will become the acting President. She says that they can elect any voting BOD member they would like to for this position. She explains that they will take nominations, the candidates will make a short speech for themselves, the candidates will leave the room, and then the Board will take a vote and announce the winner once the candidates reenter the room. She adds that they will maintain decorum during this process.

**Khushi** nominates **Erick**.

**Erick** accepts.

**Kate** nominates herself.

**Khushi** nominates **Ashwin**.

**Ashwin** accepts.

**Nandana** asks if there are any other nominations.

*Nominations closed.*

**Nandana** clarifies that all nominated candidates have one minute to give their speech.

**Erick** explains he is interested in the pro chair-tempore position because he is well-versed in parliamentary procedure and the ASUW Constitution and Bylaws. He explains that as the Speaker of the Student Senate, he chairs not only the Senate Steering Committee, but the entire Student Senate as well, so he has experience in navigating tension between small and large groups. He says his chairing style is pro-active, asking for questions before comments, and comments before motions to encourage discussion.

**Kate** explains she is interested in the chair pro-tempore position because of the experience. She explains she chairs meetings three days a week at least, so she is well-versed in communicating in large groups. She says that while **Erick** is well-qualified for this position, there is value in having someone in this position who is not also trying to chair Senate Steering and the Student Senate. She shares her appreciation for all the candidates.

**Ashwin** explains he believes he holds the required qualities for this position. He says his consistency and accountability in Board meetings matters for this position. He explains that while he is a bit younger and quieter, he has strong communication skills that are necessary for this position.

**Nandana** asks all candidates to leave the room.

**Nandana** explains that while the vote will be public, BOD members should not gossip about this.

**Nandana** asks **Carrie** if non-voting members of the Board can vote for pro-chair tempore.

**Carrie** says she isn't sure.

**Peyton** says she remembers last year's Student Senate Vice Speaker, **Jacob Gannon**, voting in this despite not being a voting member of the Board.

**Carrie** says it should be okay for non-voting members to vote.

**Sonal** asks if they have to provide their reasoning for their vote.

**Nandana** says no.

**Sonal** votes for **Erick**.

**Audriana** votes for **Erick**.

**Valeria** votes for **Erick**.

**Jessica** votes for **Erick**.

**Khushi** votes for **Erick**.

**Peyton** votes for **Kate**.

**Owen** abstains.

**Grace** votes for **Erick**.

**Caroline** votes for **Erick**.

**Nandana** welcomes the candidates back in the room and announces that **Erick** has won the vote for chair pro-tempore.

### Old Business

None.

### Executive Session (6:49 pm – 6:59 pm)

**Nandana** explains the Board will enter into an executive session at 6:49 pm. She says the meeting will be back open to the public at 6:59 pm.

**Nandana** calls this meeting back to order at 6:59 pm.

### Funding Updates

None.

## Discussion Items

**Nandana** asks if the Board has any updates they would like to share.

**Erick** explains that the Student Senate is hosting its informational session on Tuesday, September 30, at 5pm in HUB 250. He says Senate will be providing a presentation and information on how to join. He invites everyone and adds that there will be snacks.

**Ashwin** thanks everyone for a great first week. He says that the Judicial Committee applications have been posted.

**Kate** explains that she has been working with **Marshall** to restructure her office. She explains that it has been difficult in the past to get enough applicants for random committees. She explains that, instead, she will have 3 to 4 interns who will be assigned to the committees. She adds that there will also be group meetings with her interns, so they can share policy updates and better advocate for the student body.

**Khushi** explains that the Special Appropriations Fund may change this year. She says that they have discussed whether or not every single group needs to present to the Finance and Budget Committee. She explains that due to SAO's proper streamlining of information for RSO's, F&B does not have to do as much filtering anymore. She says that if not every RSO needs to present, it will be more efficient if the committee can look at a simple application and approve it. She explains this will give the committee more time to focus on FY27.

**Grace** says that she has been working with **Khushi** on the RSO Leadership Summit. She says the RSO Leadership Summit will be in the HUB Lyceum on October 2, from 4:30 pm – 6:30 pm. She thanks everyone for their high spirits during the Dawg Daze events this week. She shares her excitement for this upcoming year and hiring interns. She says she would love to collaborate with OID and SDC to create an accessibility overhaul and refresh for ASUW.

**Sonal** adds that a cart captioner for ASUW BOD meetings will start next week. She says the captioner is only able to be on Zoom due to short staffing.

**Jessica** asks if all members of BOD should come to the RSO Leadership Summit.

**Grace** says since it conflicts with board, she doesn't want too many members to come and affect quorum. She says she should be okay with set-up, but she will let the Board know if she needs any extra help.

**Nandana** says it's not necessary for all of BOD to be there, but it might be good for **Jessica** to attend since many Greek Life organizations and RCSA will be present at the event.

**Jessica** says she will go.

**Valeria** says the first JCC meeting will be on October 6 instead of September 29.

**Peyton** announces Publicity and Programming Committee meetings will start next Tuesday. She explains that this committee will help coordinate and streamline ASUW event planning and event promotion.

**Nandana** explains that the UW Bookstore Board of Trustees needs two students to serve on their board for a two-year term. She asks Board members to make their constituents aware of this opportunity.

### Announcements

**Nandana** says that according to ASUW Governing Documents, she, **Owen**, and **Sonal** are the only people that can excuse Board members from BOD meetings. She says that she will strictly enforce attendance this year.

**Sonal** says that all ASUW employees, including board members, must have public facing office hours. She explains she sent out a sheet for every ASUW employee to fill out with their office hours for the Fall Quarter. She asks **Nandana** and **Khushi** to input their office hours. She also asks **Caroline** to put down her office hours.

**Caroline** says the coordinators will fill out a desk time schedule with their hours.

**Sonal** asks if desk time would be 8 am – 5 pm.

**Nandana** says coordinators have discussed creating a desk time schedule which would allow for ASUW 121 office doors to be open from 9 am – 5 pm. She says coordinators will take most of the shifts for desk time, but BOD and other 121 office staff will fill in

the remaining gaps. She says desk time can count towards Board members overall weekly hours.

**Sonal** says she will be working with coordinators next week to post all public facing office hours on a large whiteboard in the 131-office space.

**Khushi** asks if there is a timeline for the hours page website to be fixed.

**Peyton** explains they recently discovered that the hours page has no code since it got lost in the website transition. She says because of this setback, there is no official timeline for the hours page to be back up and working.

**Khushi** asking if they are still going the route where people external to ASUW will be making the website.

**Peyton** says right now it is just OCOMM while they rebuild the website.

**Khushi** asks if they will work with the UW team they discussed last year.

**Peyton** says they may have contacted them, but she isn't sure.

**Khushi** says she would love to set up a meeting to talk about the rebuilding of the website.

**Peyton** agrees.

**Sonal** says from what she heard, the history of the hours page was not saved.

**Sonal** says she is meeting with coordinators to discuss office decorations. She says that they will be going to individual offices to see who wants a re-paint. She says she has also sent out a sheet for requested office items and office decorations to be ordered. She explains that they will be ordering new chairs and couches for the office. She adds that she wants to get an employee of the month frame to improve employee morale.

**Jessica** asks if there would be one standardized option for a new office chair, or if the individual could pick whatever chair they want.

**Sonal** says she wants the furniture item to be universal, but color can be negotiated.

**Khushi** agrees about having universal items but different color options. She asks if they can avoid purchasing mini fridges since it will be expensive and there is already a fridge in the 121 office.

**Sonal** explains she received a request for a mini fridge because this person had a diet restriction and can't keep their food around other people's food.

**Khushi** asks if they can make an exception for that person.

**Sonal** says everyone will ask for one if they see one person get a mini fridge.

**Peyton** clarifies that OCOMM has a fridge in their office that everyone can use.

**Erick** asks if there has been more discussion on turning the Bean Basket 131 office into general ASUW storage space.

**Sonal** explains that she will be spending this entire quarter evaluating how they can better utilize ASUW office spaces. She says she isn't sure if the Bean Basket space can be used for storage since it is technically a kitchen. She adds that she has been thinking about bringing in an external consultant to help determine the best way to use the two ASUW office spaces. She says anyone who wants to talk more about these changes with her should message her.

**Audriana** announces that Chow Down is on October 4, and ASUW will have a booth for OGR, Senate, Commissions, and Board to advertise events, internship opportunities, and general ASUW missions. She says their tent will be open from 11am-6pm.

**Kate** asks if this is on University Way.

**Audriana** says yes.

**Jessica** clarifies if ASUW is just tabling at the event.

**Audriana** says yes, it will be like the RSO Fair.

**Grace** says she loves this idea, and she suggests that **Audriana** should send out a spreadsheet for BOD to sign up for slots.

**Erick** asks if there is an all-staff chat that the spreadsheet can be posted in.

**Nandana** says there is an all-staff channel they can post it in.

**Audriana** adds she has promotional material from the event they can post on their Instagram.

**Nandana** announces that she has been thinking of an initiative for free Plan B and Pregnancy Tests through ASUW since Husky Health has its own set of rules for distribution. She says if anyone has any ideas for anything other than pregnancy tests and Plan B ASUW should distribute, let her know.

**Peyton** explains that she worked with Huskies 4 Reproductive Freedom on a similar initiative, and they would appreciate being involved. She says they have years of data that can help this project.

**Erick** says **Nina**, the OSHR Director, was planning to write a Senate Resolution for a similar initiative. He says that she would probably want to be looped into this project.

**Khushi** asks about quantity and how much it would cost.

**Nandana** says she was talking with **Marshall** today about whether or not ASUW is allowed to do this.

**Carrie** says they will have to check on the Plan B, but the pregnancy tests should be okay.

**Peyton** says last year the planned cost, if it was split with another RSO or entity, was around \$8,000 a year. She says she can look back at the H4RF presentation and confirm the total cost.

**Nandana** asks if **Audriana** has asked Husky Health if they could provide free pregnancy tests.

**Audriana** explains that Husky Health did not want to provide free pregnancy tests because they would prefer students to speak to one of their providers for other options. She says this will require pushback, like a Senate Resolution, to show large student support.

**Nandana** says she is very willing to pushback Husky Health's hesitation on this initiative.

**Peyton** explains that H4RF was able to purchase 100 pregnancy tests and put them in Husky Health to test a free pregnancy test initiative. She says that H4RF reported that all 100 tests were gone in days.

**Audriana** asks if they could do a dispenser system like they do for tampons, so it is more difficult for people to take multiple. She also recommends a system where people will have to show their Husky Card so they can be limited to 2 per Husky Card.

**Nandana** suggests doing it like they do graduate prep books with a check-out sheet.

**Khushi** says if they can measure quantity and ensure they only go to students it should be a good initiative. She says it is important they do this in a way that maintains privacy.

**Kate** echoes **Khushi's** point about privacy. She explains a lack of privacy could disincentivize students from using the program. She adds that Husky Card could be perceived as ID verification, leading to student concerns that they would be tracked for this. She clarifies that ASUW would never track them, but the concern could be enough to put people off.

**Sonal** agrees. She says that the graduate book program was not coordinated very well, and so if they do a check-out system, it needs to be better organized and private.

**Nandana** recommends a sign that says, "one per person."

**Peyton** adds that they have previously discussed keeping the tests in the SARVA, GEC, and OSHR office. She says in her sorority they kept pregnancy tests in a lock box which prevented people from taking a lot while also keeping them in a safe space. She says that part of this initiative is to dispel the stigma around buying a test, so having them in an office could help people feel more comfortable.

**Jessica** says if they over-systemize this it will make them seem out of touch. She explains that if their intent is to distribute the tests to people who need them, they can put the tests in dorms and Greek houses.

**Khushi** agrees that she was over systemizing this. She says that there will always be pros and cons, and part of the cost is someone taking 3 instead of 2. She explains that if they are helping people, they can take the cost of someone taking too many.

**Kate** agrees with **Khushi**. She says she likes the idea of a dispenser since it may prevent people from taking too many without being too systematic. She agrees with **Jessica's** idea of putting them in dorms.

### Adjournment

**Erick** motions to adjourn.

**Valeria** seconds.

*Meeting adjourned with unanimous consent at 7:24 pm.*