



University of Washington

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Board of Directors | Session 124

October 26<sup>th</sup>, 2023 | Husky Union Building 303 | 5:30 PM

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*The ASUW acknowledges the stewards of Coast Salish lands, the lands on which we currently sit and the UW occupies. We acknowledge the original and current caretakers; Duwamish, Suquamish, Tulalip, and Muckleshoot nations and peoples.*

<https://washington.zoom.us/j/7284115545>

## **AGENDA**

### **Call to order**

Jacob calls meeting to order at 5:32 pm.

### **Land Acknowledgement**

The ASUW acknowledges the stewards of Coast Salish lands, the lands on which we currently sit and the UW occupies. We acknowledge the original and current caretakers; Duwamish, Suquamish, Tulalip, and Muckleshoot nations and peoples.

### **Roll call**

**Jacob Feleke** - President (present)

**Ellis Andrews** - Vice President (present)

**Thomas Sefair-Lopez** - Personnel Director (tardy, present)

**Melody Fung** - Finance and Budget Director (tardy, present)

**Yazmine Mendoza** - Communications Director (present)

**Francisco Dojenia** - Director of Internal Policy (present)

**Leah Sishu** - Director of Diversity Efforts (present)

**Nandana Jaideep** - Director of University Affairs (present)

**Naomi Snow** - Director of Programming (present)

**Anastacia Mikaele** - Director of Community Relations (present)

**Azaan Leslie Brown** - Director of Campus Partnerships (present)

**Andal Sridhar** - Student Senate Vice Speaker (present)

**Amanda Chin** - GPSS Vice President of Internal Affairs (present)

**Rene Singleton** - Associate Director of Student Activities (present)

**Carrie Moore** - Husky Union Building Director (present)

**Maya Lukalapu** – Board of Directors Coordinator (present)

Approval of Agenda

**Francisco** motions to approve agenda.

**Naomi** seconds.

*No objections. Motion passed. 9.o.o.*

Minute Approval

[ASUW BOD Minutes October 5, 2023.docx](#)

[10.12.2023 - ASUW BOD minutes.docx](#)

[10.19.2023 BOD Minutes](#)

**Leah** motions to approve minutes.

**Azaan** seconds.

*No objections. Motion passes. 9.o.o*

**PUBLIC FORUM**

- Bean Basket – Sydney Williams

**Sydney** explains how she drafted an operating agreement for the bean basket. She explains how this needs to be approved for them to operate. She explains how the bean basket is trying to acquire a husky card kiosk for their daily functions. Approximately, 25% of customers pay with their husky cards – onetime fee of \$600.

**Naomi** asks what the 600 dollars is for? **Sydney** answers that it's for the husky card portal required for students to purchase using their husky card – it is a separate terminal. **Naomi** further questions what they used last year. **Sydney** explains that they were located near the Hub cashier where it was easily accessible – they also took cash, which they will not do this year.

### **CONSENT AGENDA**

#### **[Board Bill 2.29: An Act to Appoint Lujain Al Ziyad to the Race & Equity Initiative Advisory Committee for the 2023-2024 Academic Year](#)**

**Jacob** explains the bill. This bill will appoint Lujain Al Ziyad to the Race & Equity Initiative Advisory Committee for the 2023 – 2024 Academic Year.

**Ellis** motions to approve.

**Azaan** seconds.

*No objections. 9.o.o. Bill is adopted.*

#### **[BOARD BILL 2.30: An Act to Appoint Amanda Pitts to the HFS Budget Advisory Committee for the 2023-2024 Academic Year](#)**

**Jacob** explains the bill. This bill will appoint Amanda Pitts to the HFS Budget Advisory Committee for the 2023 – 2024 Academic Year. He explains that he appointed Amanda Pitts due to her dedication and continued passion.

**Jacob** calls for a 2-minute recess due to technical issues at 5:43 pm.

**Ellis** motions to approve.

**Nandana** seconds.

*No objections. 9.o.o. Bill is adopted.*

## **NEW BUSINESS**

### **Board Bill 4.01 An Act to Establish a Task Force to Review ASUW's Voter Engagement**

**Ellis** explains that she worked with the EAC to write this bill and reads the bill. The bill will review ASUW's voter engagement and work to improve it.

**Jacob** asks for amendments or questions.

**Andal** mentions a senate bill that is currently trying to establish a similar taskforce such as this one. She asks how she can explain this to the senate if this bill were to be passed and how it would affect things moving forward. **Francisco** answers that there will be two taskforces and that neither will be eliminated.

**Leah** asks if the senate bill is a task force as well. **Andal** explains that it's a similar one. **Leah** asks what would happen if the senate kept the bill. **Andal** said that they would be forced to have two taskforces and the senate would have to decide whether to table it or not.

**Ellis** asks whether the senate reached out to EAC. **Andal** responds that the bill was written last year and doesn't believe that the original sponsor reached out to the EAC.

**Ellis** explains that she understands **Andal's** perspective, but she believes that this bill specifically observes things from an administrative perspective.

**Naomi** asks a clarifying question about whether the bill is supposed to be about voter outreach or election outreach. **Ellis** explains that it is specifically about voter outreach.

**Jacob** makes recommendation about representing Director of Internal Policy in voting membership. **Ellis** disagrees due to the Director of Internal Policy expressing interest in potential candidacy which is a conflict of interest.

**Andal** asks questions about whether the bill is focusing on voter outreach in 2024 or 2025. She suggests including a clause mandating a winter quarter report to inquire the task force about their election plan.

**Ellis** says that she will take that recommendation.

**Andal** motions to amend to add by the end of winter quarter and before by spring quarter.

**Francisco** seconds.

**Ellis** reads the changed amendment.

**Jacob** clarifies **Andal's** motion.

*8.0.1 No objections. Motion is adopted.*

**Amanda** recommends explicitly stating that if you're on this taskforce, you cannot run. She would like to add this as a clause.

**Amanda** motions to add this clause after d.

**Jacob** says that it should be a whereas clause.

*No objections. 7.0.2. Motion is adopted.*

**Nandana** asks questions about whether members should be made aware of this beforehand and if they should be able to leave the taskforce to run. **Ellis** and **Francisco** explain that most members are ineligible.

**Naomi** motions to amend that if any members in the taskforce choose to run for the ASUW Board of Directors position in the 2024 election, they automatically lose membership of the committee.

**Nandana** seconds.

*No objections. 8.0.1. Motion passes.*

**Amanda** withdrew her motion due to not having a second.

**Leah** questions why it would be a conflict of interest for someone to be running if they are serving on the committee. **Ellis** explains that this is so that in the future, people cannot make bad faith argument towards a member that serves and having their candidacy being called into question, if they have not done any wrongdoing. **Jacob** agrees with **Ellis** and says that it is just the principle behind it.

**Jacob** asks for questions, comments, amendments, or motions.

**Andal** says that if they start in the 6th week, they might not have a senator in time. **Ellis** explains how she talked to **Jacob G.**, and he confirmed that it can be done. **Renee** says that as soon as members are appointed, they can start immediately.

**Jacob** explains his concern about the senate passing a similar bill. **Naomi** explains that it is not that similar because theirs is more external, they have different purposes, and it hasn't passed yet.

**Renee** says that if they pass this today then the senate can review theirs.

**Naomi** motions to approve.

**Francisco** seconds.

*No objections. 8.0.1. Bill is adopted.*

### **Board Bill 4.02 An Act to Establish the Task Force on Constitutional Reform**

**Francisco** reads the bill. This bill aims to establish a taskforce on Constitutional Reform.

**Jacob** says that he sees the vision for the bill and explains how other universities' line of democracy works. **Jacob** asks for **Francisco's** vision.

**Francisco** explains that it is for a university wide perspective and to get more student input.

**Ellis** asks if they're trying to replicate the three branches of the USA. **Francisco** says possibly and that it depends on what the taskforce wants.

**Naomi** asks if **Francisco** considered the time for people to read the constitution and to consider the changes.

**Francisco** says that he understands that concern. He explains that in the hour-long meetings, they would point out what to look at and encourage outside research.

**Renee** says that all the serving students should be students and suggests eliminating all staff. **Francisco** explains that he meant to delete that part.

**Ellis** explains her perspective on the constitution being only 17 pages and it is way more digestible than the bylaws.

**Andal** would like to change two grammatical errors. Also, since it needs a lot of time and knowledge, she would like to change it from two senate representatives to one from ASUW Senate steering and one from ASUW Senate.

**Andal** motions to amend two representatives to one from ASUW Senate steering and one from ASUW Senate.

**Ellis** seconds.

*No objections. 8.0.1. Motion passes. Amendment has been adopted.*

**Jacob** would like to echo Renee's recommendation to add a representative from Student Advisory Board.

**Jacob** motions to add one representative from the Student Advisory Board.

**Azaan** seconds.

*6.0.1. No objections. One did not vote. Amendment has been adopted.*

**Jacob** asks questions.

**Nandana** asks how the board of directors have an overarching amount of power. **Francisco** explains how the board has the final say and the senate can't overturn anything. He explains how the judicial committee can't check the board because the board at the time made that decision. He explains how other institutions such as WSU have elected senators, but ASUW does not.

**Jacob** says this is just a task force and all of it will come to board before anything passes. This taskforce is meant to daylight issues.

**Ellis** motions to approve.

**Francisco** objects.

*Motion fails.*

**Francisco** would like the change grammar.

**Ellis** suggests putting IFC and multi-cultural president. **Jacob** says **Anastacia's** position was meant to represent all of that.

**Ellis** motions to approve.

**Azaan** seconds.

*No objections. 9.o.o. Bill has been adopted.*

Jacob calls for five minutes recess at 6:34 pm.

### **Board Bill 4.03 An Act to Establish a Task Force to Review ASUW's Transition Documents and Processes**

**Ellis** reads the bill. This bill aims to establish a taskforce that review's ASUW's transition documents and processes.

**Jacob** asks for concerns, amendments or questions.

**Renee** suggests adding a title.

**Francisco** says that it is "successors" and not "predecessors."

**Jacob** mentions that in the bylaws there are only 8 mentions of transition documents for a few of the board of directors. There is no actual policy for the rest of the employees. He implores **Francisco** to look at this. **Ellis** asks if he would like to add the Director of Internal Policy. **Jacob** says that if **Francisco** agrees to it and **Francisco** has no objections.

**Jacob** motions to add director of internal policy.

**Leah** seconds.



*No objections. 7.0.2. Amendment is adopted.*

**Andal** asks questions about whether a weekly meeting is necessary. **Ellis** says yes because transition this year showcased that, and it ensures accountability. She would be willing to change it to meet as often as the committee decides.

**Jacob** says this is a friendly change.

**Nandana** questions if these activities can be incorporated into their one-on-one meetings and expresses reservations about potential time wastage. **Ellis** mentions that they had individual meetings with everyone twice last year, but despite that effort, transition documents were not produced. **Nandana** asks what the task force is achieving.

**Ellis** says that they want to go beyond only having transition documents in place and explains that one on ones don't directly translate into documents. **Nandana** asks how the taskforce would ensure transition. **Ellis** says that the taskforce would review various things such as SAO's involvement, where they are stored etc.

**Naomi** believes that the task force is redundant because it's more of an accountability issue and ensuring transition documents is built into the Personnel Director's job. **Ellis** says that this taskforce is to help the Personnel director. **Naomi** says there's a lot of taskforces right now addressing the same issue and it would be better for one large taskforce than tiny ones. **Ellis** says that the task forces are fundamentally different.

**Leah** inquires whether, instead of forming a task force, alternative measures could be considered, such as meeting with HR personnel and ensuring their active involvement in carrying out the tasks. She suggests stronger policy and withholding pay.

**Yazmine** explains their experience working alongside **Avery**, the previous communications director. Employees had meetings with them last year and were told to make their transition documents multiple times. They were held to a certain standard, but the transition documents were not completed.

**Francisco** explains that that taskforce is more than ensuring transition documents and that it can also address personnel policy within the bylaws itself. He asks **Ellis** if she reached out to the voting members and what their consensus was. **Ellis** says she did, and they agreed. She explains that she wouldn't have proposed it if it wasn't necessary. She explains that through the taskforce, they can build a transition process much bigger than just documents such as exploring a shadowing program.

**Melody** explains her own perspective. She explains how she also believes that the taskforce is more than just transition documents and how she didn't receive any. She also believes that her job requires training that documents couldn't provide.

**Naomi** says the real issue is accountability and doesn't see how it will help. She questions Francisco what he meant by mentioning personnel policy because a bill has been passed to start a taskforce to reshape personnel. Francisco explains that it was a possibility but is unaware of the inner workings of the policy.

**Jacob** calls for order.

**Thomas** explains how onboarding looks for employees currently and matching predecessor to successor. He is currently collaborating with ten individuals who lack the necessary knowledge to perform their roles effectively. He goes on to highlight the fact that a significant number of employees do not feel adequately prepared for success.

**Yazmine** adds that while there are a significant number of hours put towards the taskforce, it significantly outweighs the potential of what the taskforce could accomplish.

**Francisco** explains how ASUW has a high turnover rate and that structure has to be put in place to ensure transition.

**Melody** explains how she was completely new to ASUW and they started in the summer. Start times are different for positions and someone who starts in the summer has an advantage over someone starting in the fall. She explains how entities ask her about things that should have been done through transition.

**Nandana** explains how she understands that transition goes beyond documents and that if accountability is the problem, the bylaws should be changed. She explains that she doesn't understand how centralizing transition will help.

**Renee** suggests starting in January rather than Fall quarter.

**Yazmine** notes that accountability isn't the only issue. She explains that there's still the issue of transition being a document. Taskforce is trying to solve lack of knowledge even with transition documents. **Melody** agrees with **Yazmine**.

**Ellis** responds to **Renee** that the reason she wanted this taskforce to start now is because of new employees having transition fresh in their mind. She further explains

how she understands that they might feel this is redundant and asks them to trust in her and would not have proposed if she did not think it was necessary.

**Francisco** motions.

No seconds.

*Motion fails. Bill has not been adopted.*

**Jacob** motions to reexamine next week.

**Francisco** seconds.

*6.1.2. Motion is passed.*

### **BOARD BILL 4.04 - An Act to Approve Bean Basket Operations Agreement**

**Melody** explains that since the Bean Basket moved to a new location, they need to get a new operations agreement approved.

**Leah** motions to approve.

**Azaan** seconds.

*9.0.0. Bill has been adopted.*

### **OLD BUSINESS**

#### **FUNDING UPDATES**

### **Board Bill 3.05 - An Act to Purchase Husky Card Payment Terminal for Bean Basket**

**Melody** elaborates that the proposed bill aims to enable the Bean Basket to acquire a new payment terminal, facilitating the use of Husky cards for transactions. They require \$600 for this purpose, and this holds particular significance for them as 25% of their revenue is generated by students who make purchases using Husky cards.

**Ellis** motions.

**Francisco** approves.

*No objections. 9.o.o. Bill has been approved.*

## **DISCUSSION ITEMS**

- ASUW Fall Holiday Hours and Closing – Thomas Sefair-López

**Thomas** explains the series of holidays that are coming up and what is expected of employees. November 10<sup>th</sup> is a university holiday, and they should only be working 80% of their work hours. Nov 23 and 24 are holidays and they should be working 60% of work hours. Closing for the fall is December 8, fall quarter only pays 12 weeks (about 3 months).

- Board meeting hours for next year – Ellis Andrews

**Ellis** explains that this is an opportunity to set OPMA time for board meetings for the next year. It will be discussed next week.

~~—Voting Software (continuation of last week)~~

**Francisco** has no update. Striked from agenda.

- GPSS Update – Francisco Dojenia

**Francisco** explains that GPSS has appointed all their liaisons and representatives for committees. Their next general meeting will be November 15th.

**Amanda** explains that they passed two resolutions. It has been expedited to allow leniency for students due to the Palestine and Israel conflict.

## **ANNOUNCEMENTS**

- Office Nametags – Ellis Andrews

**Ellis** explains that Lydia is working on office name tags.

- Desk Time Guidelines – Ellis Andrews

**Ellis** sent a document of guidelines to everyone. She asks everyone to not have friends sit at the front desk, especially if they're not ASUW members.

- [OA-30-2 Organic Act for Senate Accountability.docx](#)

**Andal** explains the bill as an attempt to improve senators accountability. She reads some notes from the sponsor of the bill:

“This legislation is meant to increase constituent awareness about their represented status and enable constituents to monitor the work of their senators through quarterly updates on where voting records can be found and how their name can be withdrawn as a constituent if they'd like to do so”.

Sponsor consulted with the senate speaker about the interpretation of the bylaws.

- [Board Reports](#) – Everyone

**Jacob** is working on appointing members to Campus sustainability fund and has already appointed members to PACS/TABS. He is working on preparing for the ASUW Townhall.

**Ellis** went to the Oregon game and went to play golf with her grandmother. She got a haircut that she really loves. For work, she is getting weekly tabling for ASUW ready, started on the voter outreach taskforce and went to Ellensburg last weekend.

**Melody** hates java and is excited for the swimming pool to open. For work, she has been reviewing finance policies regarding the ASUW budget and meeting with entities.

**Thomas** is ready for the weekend and is leading a YEOC session on 11/4. For work, he is doing offer letter creation, entity performance reviews, OCOMM hirings etc.

**Yazmine** has been working on knitting a scarf. They have been working on getting employees their laptops and hiring for OCOMM.

**Francisco** went to the Oregon game and attended a pumpkin carving party. For work, he has formed a constitutional taskforce, working with the EAC on the election software and the judicial committee.

**Leah** went to the black homecoming and showed pictures of her and her friends there. For work, she has been meeting with each ASUW identity commission and reached out to Ellis to start a taskforce for JCC.

**Nandana** got initiated into her dance team and hosted a red carpet with them to raise money for competitions. She has been serving on FCAS, SCAP, PACS, FCCPS, and FCTL.

**Naomi** had a great weekend. She has been working on the RSO newsletter and been going to RSO's and has been doing senate side quests.

**Anastacia** is starting to research with McNair/Research Family/Honors and has been feeling good about her routine. She met with RCSA and explained how Panhellenic is changing their bylaws and preparing for elections.

**Azaan** saw a famous influencer at work and his quarter is going smoothly. He is working with the campus sustainability fund and campus safety advisory board.

**Andal** explains that she went on a trip to Yakima and had a lot of fun. She has been working on senator handbook and has been thinking about hosting a townhall in the winter quarter.

**Amanda** is excited to graduate and has been job hunting. She has been planning events for the winter quarter such as career workshops, winter brunch and they have transitioned to a new advisor.

**Maya** has been working on her resume and found all the things that she lost. She shows a picture of coffee art that her friend made for her. She has been working on minutes, reached out to ASC for future event information and has been working on the records page.

## **ADJOURNMENT**

**Francisco** motions.

**Nandana** Seconds

*No objections. Motion passes. 7.1.0. One did not vote.*

Session 124 adjourned at 7:36.

## **ZOOM**

**Topic: ASUW Board of Directors Meeting**

**Join Zoom Meeting**

<https://washington.zoom.us/j/7284115545>

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